

**I. DENOMINATION OF EVENT**

VENUE: Neumünster  
DATE: 16.-19.02.2023  
NF: GER  
Indoor:  Outdoor:

CDI1\*     CDI2\*     CDI3\*     CDI4\*     CDI5\*     CDI-W  
 CDIO1\*     CDIO2\*     CDIO3\*     CDIO4\*     CDIO5\*     -NC  
 CDIJ     CDIY     CDIP     CDIU25     CDICH  
 CDIOJ     CDIOY     CDIOP     CDIYOU25     CDIOCh  
 CDIAm     CDIYH  
 Championship     Games

**II. GENERAL CONDITIONS**

- FEI Statutes, 24<sup>th</sup> edition, effective 17<sup>th</sup> November 2021.
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2023.
- FEI Veterinary Regulations, 15<sup>th</sup> edition, effective 1<sup>st</sup> January 2023.
- **FEI Dressage Rules (26<sup>th</sup> edition, effective 1<sup>st</sup> January 2023) and if applicable the FEI Dressage World Cup™ Rules 2022/2023 and 2023/2024 and FEI Dressage Nations Cup™ Rules 2023.**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021.
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021.
- All subsequent published revisions, the provisions of which will take precedence.
- Given the current covid-19 situation, please note that the FEI’s approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place in consideration of the Covid-19 situation must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event and Covid-19 related measures, if any, prior to planning their travel to the Event. It is the responsibility of the OC/NF to elaborate, communicate and enforce a Covid-19 mitigation plan if requested by the locally applicable laws and policies.

Approved by the FEI, Lausanne, on 12/12/2022. Updated 21/12/2022.  
Updated 18/01/2023.



Bettina De Rham.  
FEI Dressage Director.

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Turnier- und Reitsportgemeinschaft  
Holstenhalle Neumünster e.V.  
and  
Horses & Dreams Entertainment GmbH  
Address: Am Borgberg 3, 49170 Hagen a.T.W.  
Telephone: +49 (0)5401 89 20 63  
Email: [hd@psi-sporthorses.de](mailto:hd@psi-sporthorses.de)  
Website: [www.psi-events.de](http://www.psi-events.de)

#### Contact Details Show Ground:

Address: Holstenhallen Neumünster,  
Justus-von-Liebig-Str. 2-4, D-24537 Neumünster  
Telephone: +49 (0)4321 910 0  
GPS Coordinates: Latitude: 54.09311, Longitude: 9.97578

#### Accessibility Details:

Arrival by road: motorway A7, Hamburg – Flensburg/Kiel,  
exit Neumünster-Nord  
Arrival by train: Hamburg – Neumünster – Kiel/Flensburg  
(IC-station)  
Arrival by bus: "Kielius" from airport Hamburg-Fuhlsbüttel over  
Neumünster (stop at "Messegelände" (exhibition grounds))  
stop at "Messegelände" (exhibition grounds) to Neumünster  
SWN-Buslinie 5 und 17 vom Hbf  
Arrival by plane: International Airport Hamburg-Fuhlsbüttel,  
Tel. + 49 (0)40 – 50 75-25 57  
airport Kiel, Tel. + 49 (0)431 – 329 19-0

### **2. ORGANISING COMMITTEE**

Honorary President: ./.  
President of the event: Ullrich Kassermann and Francois Kassermann  
Show Secretary: Susanne Sager, email: [show@reitturnier.de](mailto:show@reitturnier.de)  
Press Officer: Martina Brüske, email: [martina.brueske@pegamo-networks.de](mailto:martina.brueske@pegamo-networks.de)

### **3. EVENT DIRECTOR**

Name: Ullrich Kassermann, Francois Kassermann  
Hospitality: Dorothee Hahn Mobile: +49 171 275 4570  
Email: [d.hahn@psi-sporthorses.de](mailto:d.hahn@psi-sporthorses.de)  
Anna Surholt Mobile: +49 172 680 9295  
Email: [a.surholt@psi-sporthorses.de](mailto:a.surholt@psi-sporthorses.de)  
Address: Am Borgberg 3, 49170 Hagen a.T.W.  
Telephone: +49 (0)5401 89 20  
Email: [hd@psi-sporthorses.de](mailto:hd@psi-sporthorses.de)

**FEI APPROVED SCHEDULE  
NEUMÜNSTER (GER) 16-19 February 2023**

**V. OFFICIALS**

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test, and that the appointed VSM fulfils the requirement of being listed as Level 1 OV before the start of the event.

	Panel	Function	FEI ID	Name	NF	Level/*	Contact Email
<b>1</b>	Ground Jury	Ground Jury President	10050583	Katrina Wuest	GER	L4/5*	<a href="mailto:katrina.wuest@t-online.de">katrina.wuest@t-online.de</a>
		Ground Jury Member	10051974	Elke Ebert	GER	L4/5*	<a href="mailto:Ebert.e@berlin.de">Ebert.e@berlin.de</a>
		Ground Jury Member	10050641	Susanne Baarup	DEN	L4/5*	<a href="mailto:sbc@rideforbund.dk">sbc@rideforbund.dk</a>
		Ground Jury Member	10087950	Clive Halsall	GBR	L4/5*	<a href="mailto:clive.halsall@waltonfoldfarm.com">clive.halsall@waltonfoldfarm.com</a>
		Ground Jury Member	10052562	Ulrike Nivelle	GER	L4/5*	<a href="mailto:ulrike.nivelle@web.de">ulrike.nivelle@web.de</a>
		Foreign Judge	10083465	Magnus Ringmark	SWE	L4/5*	<a href="mailto:magri@telia.com">magri@telia.com</a>
<b>2</b>	Foreign Technical Delegate	Foreign Technical Delegate		N/A			
<b>3</b>	Chief Steward	Chief Steward	10093345	Ulrike Zobel	GER	2	<a href="mailto:ulrike.zobel@email.de">ulrike.zobel@email.de</a>
<b>4</b>	Assistant Stewards	Assistant Steward	10051914	Diana Münnich	GER	3	<a href="mailto:dmuennich@fn-dokr.de">dmuennich@fn-dokr.de</a> +49.171-3466600
		Assistant Steward	10050651	Hans Joachim Begall	GER	2	<a href="mailto:HJBegall@web.de">HJBegall@web.de</a>
		Assistant Steward	10050249	Dieter Stut	GER	nat.	<a href="mailto:stut@pm-sh.de">stut@pm-sh.de</a>
		Assistant Steward	10056188	Christian Schlicht	GER	nat.	<a href="mailto:cs@cs-turnier.de">cs@cs-turnier.de</a>
<b>5</b>	FEI Veterinary Delegate	Veterinary Delegate	10049508	Dr. Jürgen Martens	GER	3	<a href="mailto:info@martens-roewer.de">info@martens-roewer.de</a> +49 (0) 171424 1006
<b>6</b>	Veterinary Services Manager / Treating Veterinarian	Veterinary Services Manager	10053055	Dr. Patricia Bremer	GER	2	<a href="mailto:patriciabremer@aol.com">patriciabremer@aol.com</a> +49.173-6553905
		Permitted Treating Veterinarian (one for every 200 horses)	10050064	Traugott Röwer	GER		<a href="mailto:info@pferdeklunik-bockhorn.de">info@pferdeklunik-bockhorn.de</a> +49 (0) 171 424 0998
<b>7</b>	Doctor/Medical Service	Doctor/Medical Service	10135027	Dr. Gerhard Schwieder	GER		<a href="mailto:g.schwieder@web.de">g.schwieder@web.de</a> +49 171 3522327
<b>8</b>	Farrier	Farrier		Stefan Ahsbahs	GER		+49 (0) 43 20 - 58 18 16
<b>9</b>	NF Delegate	NF Delegate		Katrina Wuest	GER		

**VI. INVITATIONS**

Number of NFs invited: All NFs of the Western European League are invited according to Art 5.2. of the Dressage World Cup™ Rules Season 2022-2023.

State which NFs are invited: N/A

Reserve NFs: N/A

Total Number of athletes: 20

Number of home athletes: 5 (excluding organiser´s wild card) (acc. to a special handicap agreed upon with NF GER)

Number of athletes per NF: 2

Number of horses per athlete: 2 (1 in the CDI-Wand 1 in the CDI1\*)

Number of FEI Wild Cards: 1 (CDI-W)

Number of OC Wild Cards: 2 (CDI-W)

Athletes are invited by the Organiser through their NF.

One (1) groom per athlete.

FEI Dressage World Cup™ Rules, Season 2022-2023, Art. 5.2. Invitations:

- The title defender has the automatic right to compete in every qualifier.
- The Top 10 Western European League athletes of the FEI World Ranking List (the "WR list"). If one of the athletes decides not to compete at an event, that athlete will be replaced by the next placed on the WR list, provided the replacement athlete is ranked within the top 30 of the WR list.
- For the events organized in the second half of the season (e.g. events starting since 1<sup>st</sup> January) the WR list from December will be used. (max 1 horse per athlete).
- The home NF has the right to nominate up to five (5) athletes unless this quota has been filled as per above.
- One FEI wildcard for an athlete of a NF not already entered.
- The OC has the right to invite other athletes until the maximum number of athletes invited in the schedule has been filled.

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**CDI1\***

Admitted are athletes of the CDI-W and further 8 athletes acc. to a special handicap agreed upon with NF GER up to a total number of 15 athletes.  
Number of horses per athlete: see above

## VII. ENTRIES

- You must use the FEI Entry System for all categories of this Event: [https://entry.fei.org/index.php?page=PFO\\_Entries\\_NF\\_EventSearch](https://entry.fei.org/index.php?page=PFO_Entries_NF_EventSearch)
- You will find additional documentation on: <https://inside.fei.org/fei/your-role/it-services/it-platforms/fei-entry-system>
- All Athletes and Horses participating in any International Competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

- German Athletes have to enter through the German Entry System NeOn! Entries of German Athletes will then be uploaded into the FEI Online Entry System!

### 1. ENTRY DATES AND FEES:

#### Deadlines for entries

Definite Entries: 27/01/2023

German Online System NeOn: 24/01/2023 (only German athletes)

Last date for substitutions: 15/02/2023 (CDI1\*), 17/02/2023 (CDI-W),  
two hours prior to the horse inspection

Entries have to be in accordance with the FEI Dressage Rules, Art. 423 and the FEI General Regulations, Art. 116.

**Entry fee per horse:** CDI-W: 310,00€ (VAT excluded)  
CDI1\*: 180,00 € (VAT excluded)

**Stabling fee per horse:** 140,00 € (VAT excluded)

**VAT:** CDI1\*: Entry: 12,60 (7 %) / Stabling: 26,60 (19 %)  
CDI-W: Entry: 21,70 (7 %) / Stabling: 26,60 (19 %)

**Total fee per horse:** **CDI1\*: € 359,20**  
**CDI-W: € 498,30**

Entry fees of German and foreign athletes are administered by EventClearing. The entry fee plus fee for electricity, EADCMP fee, manure disposal, fee for additional boxes or tack boxes etc. have to be paid by transfer ahead of the event to the following account:

EventClearing S.à r.l., Massewee 2, L - 6186 Gonderange  
IBAN-EUR: LU38 0025 4101 2925 8200  
BIC / SWIFT: BILL LULL XXX

Ref.: VR Classics-Neumünster, FEI-number of the athlete

Please contact EventClearing for further details: [info@eventclearing.lu](mailto:info@eventclearing.lu)  
[www.eventclearing.lu](http://www.eventclearing.lu)



Contact details Entries:

Name: Susanne Sager, TRS  
Address: Zur Alten Mühle 5, 27313 Dörverden  
Telephone: +49 (0) 171 971 57 90  
Email: [show@reitturnier.de](mailto:show@reitturnier.de)

**2.NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e., stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: 450,00 EUR

**3.ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the Organiser.

EADCMP Fee:

Included in compulsory entry fee  Not included in compulsory entry fee

Lower-Level Events (CIMs) CHF 18 per horse per event  
(For definition of CIMs see Appendix E of the FEI General Regulations)  
Higher-Level Events CHF 25 per horse per event  
(All other events not defined as CIM)

Electricity (upon request): 100,00 EUR per charge  
Manure disposal: 40,00 EUR per box  
Hay: 12,00 EUR per bale  
Straw: NOT available, except in special circumstances and will be charged for - 11,00 EUR per bale  
Shavings: 14,00 per bale  
Additional stables (tack or horses): 250,00 EUR per box/horse  
Parking fee for cars 12,00 EUR (each Athlete has one free parking ticket)  
Health Papers: 95,00 EUR per issued document  
Credit Card fee 5,00%  
Handling fee of late hotel reservation after 26/01/2023: 15,00 EUR per athlete

**All aforementioned amounts are including VAT**

VAT Number of the Organiser: DE 325 632 133

**4. DEGREE OF DIFFICULTY – FLOORPLAN GRAND PRIX FREESTYLE**

DoD will be used.  DoD will not be used.  Not Applicable.

Athletes are required to login using their own credentials on to <http://dressagefreestyle.fei.org> to create or assign their Grand Prix Freestyle floorplan at the latest 2 hours prior to:

- the horse inspection.
- the draw of the Grand Prix / Short Grand Prix.

**VIII. TIMETABLE**

**Competitions must not start before 08:00 h and must not finish after 23:00 h unless prior approval is granted by the FEI.**

**The current edition of Dressage Tests at the date of the show will be used and all tests must be ridden from memory.**

<https://inside.fei.org/fei/your-role/organisers/dressage/tests>

	<b>Day</b>	<b>Date</b>	<b>Time</b>
• <u>Opening of stables</u>	Wednesday	15/02/2023	12:00h
• <u>Horse Inspection</u>			
CDI1*	Wednesday	15/02/2023	16:30h
CDI-W	Friday	17/02/2023	14:30h
• <u>Declaration of Starters</u>			
• Competition No 1	Wednesday	15/02/2023	17:00 h
• Competition No 3	Friday	17/02/2023	15:00 h
• <u>Draw:</u>			
Competition No 1	Wednesday	15/02/2023	17:15 h
Competition No 3	Friday	17/02/2023	16:00 h

<b>Competitions CDI1*</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Competition 1 Prix St. Georges	Thursday	16/02/2023	08:00 h	1.000 €
Competition 2 Intermediate I Freestyle	Friday	17/02/2023	08:00 h	1.500 €
<b>Total Prize Money</b>				<b>2.500 €</b>
<b>Prizes in Kind</b>				./.

<b>Competitions CDI-W</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Competition 3 FEI Dressage World Cup™ Grand Prix	Saturday	18/02/2023	09:00 h	15.000 €
Competition 4 FEI Dressage World Cup™ Grand Prix Freestyle	Sunday	19/02/2023	10:00 h	50.000 €
<b>Total Prize Money</b>				<b>65.000 €</b>
<b>Prizes in Kind</b>				./.

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award - ./.  
 Best foreign athlete - ./.  
 Best home athlete - ./.  
 Team awards - ./.

**IX. COMPETITIONS DETAIL**

**FIRST DAY: Thursday**

**DATE: 16/02/2023**

**COMPETITION No 1**

**Qualifier for comp. no 2**

Test: FEI Prix St-Georges  
Number of horses per athlete: 1  
Open to: all CDI1\* athletes  
Draw/Art: acc. to Art. 417.3.1 – ordinary draw  
Prize money: € 1.000  
Breakdown: 300/200/140/100/80/80/50/50  
If more athletes are placed the next receive: € 30 each.

\* \* \* \* \*

**SECOND DAY: Friday**

**DATE: 17/02/2023**

**COMPETITION No 2**

Test: FEI Intermediate I Freestyle to music  
Number of horses per athlete: 1  
Open to: the 8 best athlete/horse combinations of comp. no 1  
Draw/Art: acc. to Art. 417.3.3 – draw in groups of five (5) in reverse order of the results of the competition 1  
Prize money: € 1.500  
Breakdown: 390/300/250/170/120/100/90/80  
If more athletes are placed the next receive: € 35 each.

\* \* \* \* \*

**THIRD DAY: Saturday**

**DATE: 18/02/2023**

**COMPETITION No 3**

**FEI DRESSAGE WORLD CUP™ Grand Prix**

Test: FEI Grand Prix  
Number of horses per athlete: 1  
Open to: all CDI-W athletes  
Draw/Art: acc. to Art. 417.3.2 Draw in groups of 5 in the reverse order of the FEI Dressage World Ranking List for Horses. Not listed Horses to be drawn first.  
Prize money: € 15.000  
Breakdown: 4.050/3.000/1.950/1.500/1.350/1.200/1.050/900  
If more athletes are placed the next receive: € 300 each.

\* \* \* \* \*

**FOURTH DAY: Sunday**

**DATE: 19/02/2023**

**COMPETITION No 4**

**FEI DRESSAGE WORLD CUP™ 2022/2023 – Qualifier**

Test: FEI Grand Prix Freestyle  
Number of horses per athlete: 1  
Open to and compulsory for: the 15 best athlete/horse combinations from comp. 3 (Grand Prix), incl. those ex aequo on the 15<sup>th</sup> place.  
Draw/Art: acc. to DRs Art 417.6  
Based on the results from the FEI Grand Prix, a draw first within the group of Athletes placed 11<sup>th</sup> to 15<sup>th</sup> and then within the group of Athletes placed 6<sup>th</sup> to 10<sup>th</sup> and last the group of Athletes placed 1<sup>st</sup> to 5<sup>th</sup>, i.e. the five (5) best Athlete/Horse combinations will start last.  
Prize money: € 50.000  
Breakdown: 13.750/10.000/7.500/5.625/3.125/2.500/1.875/  
1.250/625/625/625/625/625/625/625  
If more athletes are placed the next receive: € 500 each.

\* \* \* \* \*

## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation.**

Hotel: Athletes may book hotel rooms through Susanne Sager, e-mail: show@reitturnier.de, by closing date of definite entries, 26/01/2023.

Official Event hotel Dressage: Altes Stahlwerk Business & Lifestyle Hotel  
(10/15 minutes walk) Rendsburger Straße 81 | 24537 Neumünster  
Tel: +49.4321 – 556 00  
e-mail: [info@altes-stahlwerk.com](mailto:info@altes-stahlwerk.com)  
internet: [www.altes-stahlwerk.com](http://www.altes-stahlwerk.com)

Accommodation (bed and breakfast) from 17/02/2023 to 19/02/2023 will be at the OC's expense.

The OC takes over the costs for all athletes taking part in the CDI-W for max. 2 overnight stays.

Accommodation for Athletes taking part only in the CDI1\* competitions will be at the athletes' own expense.

All extras are on the Athletes' account.

Reservation will be done in the event hotel "Altes Stahlwerk", it has to be ordered with the entries. Hotel reservation is binding. Cost of no show's in consequence of a refusal after the date of definite entries will be at the athletes' own expense.

#### **Meals.**

Meals will be provided in the "Buurndeel" from 15/02/2023 (dinner) to 19/02/23 at the OC's expense.

#### **Further facilities offered:**

**All athletes of the CDI-W, will be offered the following facilities (from 17/02/2023 – 19/02/2023):**

- Hotel and breakfast
- entry right to the VIP Bistro
- programme

Expenses for drinks, telephone, tip etc. will be at the athletes' own expense.

**All athletes of the CDI1\*, will be offered the following facilities (from 15/02/2023 – 17/02/2023):**

- programme, per Athlete free of charge

Expenses for drinks, telephone, tip etc. will be at the athletes' own expense.

### **2. GROOMS**

#### **Accommodation.**

No accommodations for grooms available at the show grounds.

Requests for accommodation must be sent with entries.

Accommodation at Athletes' expense.

#### **Meals:**

Meals (free meal voucher for breakfast, lunch and dinner) from 15/02/2023 (dinner) to 19/02/2023 (lunch) in the grooms point "Buurndeel" at the OC's expense.

**N.B. Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1. DRAW**

Location of the draw: The draw will take place in the show office, the press center and in the Caf teria. This is exactly specified in the timing table.

### **2. COMPETITION ARENA(S)**

Total dimensions: 25 x 75 m (Competition arena - dimensions: 20 x 60 m)  
Type of Footing: sand

### **3. PRACTICE ARENA(S)**

	No 1	No 2
Total dimensions:	20 x 65 m	20 x 50 m
Type of Footing:	sand	sand

### **4. STABLES**

Size of boxes: 3 m x 3 m

An adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

Boxes with a size of 3 x 4 m can only **be made available in the stable tent on extra order**. Horses will be stabled (incl. 1<sup>st</sup> bedding –shavings-) on the show grounds from 15/02/2023 to 19/02/2023. The necessary number of boxes has to be ordered when handing in the entries – the order is binding. If no boxes have been ordered, the OC will reserve one box per horse entered. Only the assigned stables may be used.

### **5. PAPERLESS JUDGING**

It is compulsory to have a certified software/solution in order to offer Paperless Judging at FEI Dressage Events.

Will you use a FEI Certified Paperless Judging Software/Solution to manage judging at your Event? (The list of Certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes

Name of Company: Black Horse One GmbH

FEI Certified Service Provider ID number: GV91B111AKSCI

Contact person at Event:

Name: Daniel G hlen

FEI ID number: 10055662

Contact email: daniel@blackhorse-one.com

## **6. SCORING PROVIDER/TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? (The list of Certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

No

Name of Company: HSR Performance

Contact person at Event:

Name: Hendrik Schulze Rückamp

FEI ID number: 10115627

Contact email: [hendrik@schulze-rückamp.de](mailto:hendrik@schulze-rückamp.de)

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

## **7. AVERAGE SCORE/OPEN SCORING**

Average Score and Open Scoring: Yes  No

## **8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your Event?

Yes

Name of Company: EventClearing

Contact person at Event:

Name: Matthias Lienhop

FEI ID number: 10044444

Contact email: [info@eventclearing.lu](mailto:info@eventclearing.lu)

Activity/Function: Administration of settlement of accounts

## **9. PRIZE GIVING CEREMONY**

The number of athletes required to present themselves for the prize giving ceremony of each competition is 8

## **10. ADVERTISING ON ATHLETES AND HORSES**

The athletes are authorised to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with the FEI General Regulations.

## **11. TICKETING**

Are you selling ticket for spectator to attend your event: Yes  No

Name of your ticketing provider: Horse and Dreams Entertainment GmbH

Web address to buy ticket: [www.reitturnier-neumuenster.de](http://www.reitturnier-neumuenster.de)

**12. BETTING**

Betting will be authorised by the Organiser: Yes  No

**13. TRANSPORT REIMBURSEMENT HORSES/PONIES**

Transport expenses to be paid by the Athlete

**14. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.

**15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance ca 1,5 km

Organiser Shuttle Service only on request from 16/02/2023 – 19/02/2023

Public Transport or taxi to be paid by the Athletes themselves

**16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable areas according to the FEI Veterinary Regulations, Art. 1008-1009.

NUMBER ACCREDITED PERSONS:

Athlete: 1  
Partner: 1\*)  
Groom: 1  
Horse Owner: 2\*) per horse acc. to FEI Passport

\*) except if the Covid-19 local/regional/national Governmental restrictions forbid the attendance of persons not performing necessary tasks in relation to the competitions

**17. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>



## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Name: Horses and Dreams Entertainment GmbH  
Contact person: Carsten Verwey  
Address: Am Borgberg 3, 49170 Hagen a.T.W.  
Telephone: +49 5401 89 20 11  
Mobil: +49 172 186 04 99  
Fax: +49 5401 9471  
e-mail: [c.verwey@psi-sporthorses.de](mailto:c.verwey@psi-sporthorses.de)

Opening hour : in the show office,    Wednesday, 15/02/2023, 16.00-18.00 h  
   Thursday, 16/02/2023, 10.00-12.00 h  
   Friday, 17/02/2023, 10.00-14.00 h

Customs and veterinary fees will not be taken over.
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### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: ./.  
Quarantine period: ./.  
Specimen Import Licence applied: ./.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:
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a) in case of arrival from an EU member country a health certificate "EQUI-INTRA-IND" according to implementing regulation (EU) 2021/403. From 15 <sup>th</sup> of October 2021 onwards the use of TRACES-NT is mandatory.
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b) in case of arrival from a country not belonging to the EU a health certificate "EQUI-X" according to implementing regulation (EU) 2021/403.
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A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.
--

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.
--

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.
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Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.
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A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must
---

carry with him the original certificate, not a copy.  
The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.  
In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.  
Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

### **3. NATIONAL REQUIREMENTS**

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):  
[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)
- German Animal Health Act (Tiergesundheitsgesetz):  
[www.gesetze-im-internet.de/tiergesg/TierGesG.pdf](http://www.gesetze-im-internet.de/tiergesg/TierGesG.pdf)
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung):  
[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung):  
[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)
- etc.

### **4. PONIES**

Ponies must be in compliance with the Veterinary Regulations Chapter IX to be eligible to compete in pony events.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post-mortem examination.

### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

## **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

### **7.1 PASSPORTS. FEI General Regulations**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### **7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

The requirement for Horses to have been vaccinated 6 months and 21 days before arriving at an FEI event has been suspended until 1 April 2022. Horses must however be vaccinated to comply with the minimum equine influenza booster requirements.

### **7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1029**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

**7.4 HORSE INSPECTIONS. FEI Veterinary Regulations, Art. 1032-1040**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1046-1051 and Annex VIII**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP).**

**8.1 SAMPLING. FEI Veterinary Regulations, Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

**8.2 ELECTIVE TESTING. FEI Veterinary Regulations, Art. 1056**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

**XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2 Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

##### **1.1.3 Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **1.2 ATHLETES AND OWNERS**

### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2 Additional Liability Information**

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, the organizer's delegates or assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements.

### **1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## **2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent, as mentioned in the FEI General Regulations: <https://inside.fei.org/content/general-regs-statutes>

## **3. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **4. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

**5.ADDITIONAL INFORMATION FROM THE ORGANISER**

**5.1 GERMAN SHOW RULES**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

**5.2 TIMETABLE**

The times stated under "VIII. TIMETABLE" are subject to alterations.

**5.3 FEI-PASSPORTS**

Horses entered in CIMs (CDI1\*/CDI2\*/CDIYH/CDIAm/CDIU25/CDIJ/CDIY/CDICh/CDIP) in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

**5.4 GERMAN ANIMAL WELFARE ACT**

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

**5.5 DATA PROTECTION BASIC REGULATION**

*With the entry declaration the athlete agrees that the Organizer is permitted to save their data and uses photo and film footages made at the event of the athletes for publications.*

**5.6 DOGS**

*Dogs are not allowed in the Holstenhallen.*

*Outside of the Holstenhallen, all dogs must be leashed and affixed to a human or stationary object outside of other areas of the whole show ground. Violation of this rule will incur a fine of CHF 100 per offence and, in case of a repeated offence at the Event, may lead to exclusion from the Venue (Art. 109.13 General RG).*

**5.7 SMOKING**

*Smoking in the Holstenhallen and the whole stable area is strictly forbidden. Infringement of the smoking ban will be punished with 200.00 EUR and the deprive of the accreditation.*

**5.8 INFORMATION ON COVID19**

*FEI: see Covid-19 Frequently Asked Questions (FAQs):*

*<https://inside.fei.org/fei/covid-19/faqs>*

*NF GER: see "Coronavirus: "Impact on Equestrian Sport" (Auswirkungen auf den Pferdesport): <https://www.pferd-aktuell.de/coronavirus>*

**5.9 HYGIENE MEASURES IN CONNECTION WITH THE EHV-1**

*For all measures in place at the time of the Event, please refer to:*

*<https://inside.fei.org/fei/your-role/veterinarians/biosecurity-movements/biosecurity/ehv-1>*

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

**Distribution of Prizes and Indemnities**

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest. Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. Taxes are due on prize money as well as on prizes given in kind instead of prize money and on reimbursements. As a rule, the deduction (based on the amount received per day) is 0 % on amounts up to and including 250 EUR, 15 % plus solidarity surcharge (currently 0.82 % on the prize money or 5.5 % on the amount of tax deduction) on amounts above 250 EUR. Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits. If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations, Art. 127-128)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money: distributed to 25 % of participants. If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.

If there are 4 or less athletes in the competition, the table below applies.

Number of Starters	1	2	3	4	From 5 and above
1 <sup>st</sup>	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 <sup>nd</sup>		25%	25%	25%	
3 <sup>rd</sup>			20%	20%	
4 <sup>th</sup>				15%	
Total distributed	33%	58%	78%	93%	

The amount to be given to each athlete must be stated in the schedule.



## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10093639  
**Name\*:** Sager  
**First Name\*:** Susanne  
**E-Mail\*:** [show@reitturnier.de](mailto:show@reitturnier.de)  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10106824  
**Name\*:** Bochmann  
**First Name\*:** Birgit  
**E-Mail\*:** [b.bochmann@hotmail.de](mailto:b.bochmann@hotmail.de)  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10044444  
**Name\*:** Lienhop  
**First Name\*:** Matthias  
**E-Mail\*:** [matthias@eventclearing.lu](mailto:matthias@eventclearing.lu)  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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#### **Timing Provider**

**FEI ID<sup>1</sup>:** 10115627  
**Name\*:** Schulze Rückamp  
**First Name\*:** Hendrik  
**E-Mail\*:** [hendrik@schulze-rueckamp.de](mailto:hendrik@schulze-rueckamp.de)  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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<sup>1</sup>) If already have an FEI user account.

<sup>2</sup>) Provide you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup>) You are just able to consult and download the entries/lists.

\*) Mandatory Fields

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:  
<https://inside.fei.org/fei/your-role/it-services/results/dressage-results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [dressageresults@fei.org](mailto:dressageresults@fei.org) in the proper XML format immediately after the event.

Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <https://inside.fei.org/fei/your-role/it-services/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per the FEI Regulations: OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI.

Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.